# Safety and Health Program 58 Attributes Assessment Worksheet

Employer Click or tap here to enter text Visit Date Enter date

Site Location Enter text

Consultant Enter text Contact Person Enter text

Consultation Report # ## SIC # Total Employees # Interviewed #

Rating Legend: 0 = No NA = Not Applicable

1 = No, Needs major improvement NE = Not Evaluated

2 = Yes, Needs minor improvement

3 = Yes

## I. Hazard Anticipation and Detection

1. A comprehensive, baseline hazard survey has been conducted within the past five (5) years.

Comments: Rating:

Click or tap here to enter text.

2. Effective safety and health self-inspections are performed regularly.

Comments: Rating:

Click or tap here to enter text.

3. Effective surveillance of established hazard controls is conducted.

Comments: Rating:

Click or tap here to enter text.

4. An effective hazard reporting system exists.

Comments: Rating:

Click or tap here to enter text.

5. Change analysis is performed whenever a change in facilities, equipment, materials, or processes occurs.

Comments: Rating:

Click or tap here to enter text.

6. Accidents are investigated for root causes.

Comments: Rating:

Click or tap here to enter text.

7. Safety Data Sheets are used to reveal potential hazards associated with chemical products in the workplace.

Comments: Rating:

Click or tap here to enter text.

8. Effective job hazard analysis is performed.

Comments: Rating:

Click or tap here to enter text.

9. Expert hazard analysis is performed.

Comments: Rating:

Click or tap here to enter text.

10. Incidents are investigated for root causes.

Comments: Rating:

Click or tap here to enter text.

## II. Hazard Prevention and Control

11. Feasible engineering controls are in place.

Comments: Rating:

Click or tap here to enter text.

12. Effective safety and health rules and work practices are in place.

Comments: Rating:

Click or tap here to enter text.

13. Applicable OSHA-mandated programs are effectively in place.

Comments: Rating:

Click or tap here to enter text.

14. Personal protective equipment is effectively used.

Comments: Rating:

Click or tap here to enter text.

15. Housekeeping is properly maintained.

Comments: Rating:

Click or tap here to enter text.

16. The organization is properly prepared for emergency situations.

Comments: Rating:

Click or tap here to enter text.

17. The organization has an effective plan for providing competent emergency medical care to employees and others present at the site.

Comments: Rating:

Click or tap here to enter text.

18. Effective preventive maintenance is performed.

Comments: Rating:

Click or tap here to enter text.

19. An effective procedure for tracking hazard correction is in place.

Comments: Rating:

Click or tap here to enter text.

## III. Planning and Evaluation

20. Workplace injury/illness data are effectively analyzed.

Comments: Rating:

Click or tap here to enter text.

21. Hazard incidence data are effectively analyzed.

Comments: Rating:

Click or tap here to enter text.

22. A safety and health goal and supporting objectives exist.

Comments: Rating:

Click or tap here to enter text.

23. An action plan designed to accomplish the organizations safety and health objectives are in place.

Comments: Rating:

Click or tap here to enter text.

24. A review of in-place OSHA-mandated programs is conducted at least annually.

Comments: Rating:

Click or tap here to enter text.

25. A review of the overall safety and health management system is conducted at least annually.

Comments: Rating:

Click or tap here to enter text.

## IV. Administration and Supervision

26. Safety and health program tasks are each specifically assigned to a person or position for performance or coordination.

Comments: Rating:

Click or tap here to enter text.

27. Each assignment of safety and health responsibility is clearly communicated.

Comments: Rating:

Click or tap here to enter text.

28. An accountability mechanism is included with each assignment of safety and health responsibility.

Comments: Rating:

Click or tap here to enter text.

29. Individuals with assigned safety and health responsibilities have the necessary knowledge, skills, and timely information to perform their duties.

Comments: Rating:

Click or tap here to enter text.

30. Individuals with assigned safety and health responsibilities have the authority to perform their duties.

Comments: Rating:

Click or tap here to enter text.

31. Individuals with assigned safety and health responsibilities have the resources to perform their duties.

Comments: Rating:

Click or tap here to enter text.

32. Organizational policies promote the performance of safety and health responsibilities.

Comments: Rating:

Click or tap here to enter text.

33. Organizational policies result in correction of non- performance of safety and health responsibilities.

Comments: Rating:

Click or tap here to enter text.

## V. Safety and Health Training

34. Employees receive appropriate safety and health training.

Comments: Rating:

Click or tap here to enter text.

35. New employee orientation includes applicable safety and health information.

Comments: Rating:

Click or tap here to enter text.

36. Supervisors receive appropriate safety and health training.

Comments: Rating:

Click or tap here to enter text.

37. Supervisors receive training that covers the supervisory aspects of their safety and health responsibilities.

Comments: Rating:

Click or tap here to enter text.

38. Safety and health training is provided to managers.

Comments: Rating:

Click or tap here to enter text.

39. Relevant safety and health aspects are integrated into management training.

Comments: Rating:

Click or tap here to enter text.

## VI. Management Leadership

40. Top management policy establishes clear priority for safety and health.

Comments: Rating:

Click or tap here to enter text.

41. Top management considers safety and health to be a line rather than a staff function.

Comments: Rating:

Click or tap here to enter text.

42. Top management provides competent safety and health staff support to line managers and supervisors.

Comments: Rating:

Click or tap here to enter text.

43. Managers personally follow safety and health rules.

Comments: Rating:

Click or tap here to enter text.

44. Managers delegate the authority necessary for personnel to carry out their assigned safety and health responsibilities effectively.

Comments: Rating:

Click or tap here to enter text.

45. Managers allocate the resources needed to properly support the organizations safety and health system.

Comments: Rating:

Click or tap here to enter text.

46. Managers assure that appropriate safety and health training is provided.

Comments: Rating:

Click or tap here to enter text.

47. Managers support fair and effective policies that promote safety and health performance.

Comments: Rating:

Click or tap here to enter text.

48. Top management is involved in the planning and evaluation of safety and health performance.

Comments: Rating:

Click or tap here to enter text.

49. Top management values employee involvement and participation in safety and health issues.

Comments: Rating:

Click or tap here to enter text.

## VII. Employee Participation

50. There is an effective process to involve employees in safety and health issues.

Comments: Rating:

Click or tap here to enter text.

51. Employees are involved in organizational decision making in regard to safety and health policy.

Comments: Rating:

Click or tap here to enter text.

52. Employees are involved in organizational decision making in regard to the allocation of safety and health resources.

Comments: Rating:

Click or tap here to enter text.

53. Employees are involved in organizational decision making in regard to safety and health training.

Comments: Rating:

Click or tap here to enter text.

54. Employees participate in hazard detection activities.

Comments: Rating:

Click or tap here to enter text.

55. Employees participate in hazard prevention and control activities.

Comments: Rating:

Click or tap here to enter text.

56. Employees participate in the safety and health training of co-workers.

Comments: Rating:

Click or tap here to enter text.

57. Employees participate in safety and health planning activities.

Comments: Rating:

Click or tap here to enter text.

58. Employees participate in the evaluation of safety and health performance.

Comments: Rating:

Click or tap here to enter text.